

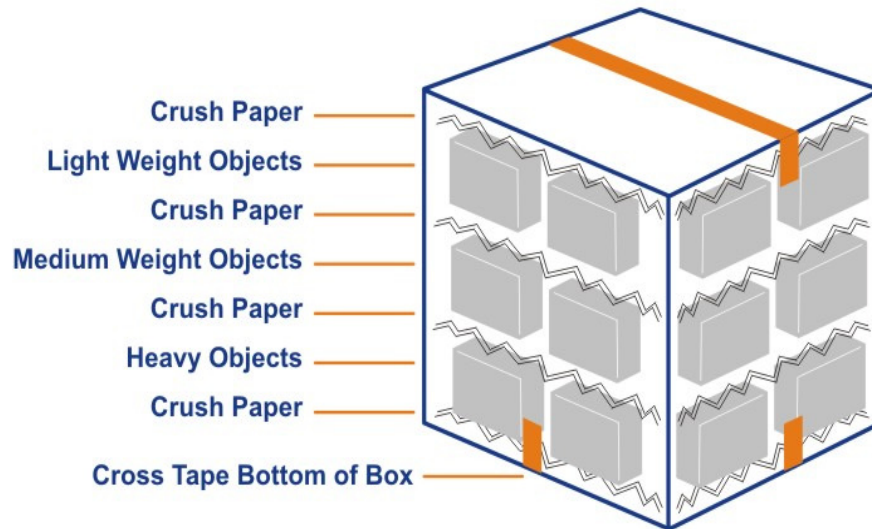
# **AFFORDABLE** *Home & Office* **REMOVALS**

## *No Damage Guarantee!*

Regardless of the distance to be moved, it is important to take the time and pack your goods properly. Unfortunately the removal/transit insurance or our own No Damage Guarantee does not cover items that have been packed by you. To avoid this gap in your cover, you can have our experienced staff pack your precious items for you and be covered by our No Damage Guarantee. Packing is charged per carton so you can have us pack all, or some of your goods as per your direction,

### **PACKING TIPS**

- Start packing early. The time taken to pack can be under estimated. Try to allow 2-3 weeks starting with items you are least likely to need. Remember, if it fits in a box – put it in a box.
- Create a list of goods that you no longer want or need and consider donating these to charity, friends or even hold a garage sale prior to your move.
- Use proper removal cartons – strong cartons of the same size can be loaded quicker and safer than what weak, odd shaped cartons can be.
- Use plenty of packing tape, especially at the bottom of the boxes
- Use butchers paper – never let newspaper touch your goods as the ink rubs off
- Use towels/linen to protect fragile items
- Pack heavy items such as books, cans, DVD's into smaller boxes.
- Plates and flat fragile items are safest on their ends and wrapped individually with packing paper.
- Pack heavier items to the bottom of the carton.



### **Packing fragile items :**

1. Begin with placing a good layer of crushed paper or linen at the bottom of the box and up the sides.
2. The first items into the box should be your larger, heavier items. They should be individually wrapped in paper. Ensure they fit snug to avoid movement.
3. Place additional crushed paper on top of items packed
4. Continue layering the items wrapped in paper between layers of crushed paper, working up from the heavier items at the bottom to the lighter finer items at the top
5. Use of paper and linen to fill to the top of the box will ensure added protection and no movement
6. Tape the box closed – write on the carton a brief list of the contents and the room it is destined for